Minutes
BRIDGIDINE RANDWICK PARENTS AND FRIENDS ASSOCIATION

Annual General Meeting
Monday 3rd November 2014 (Note: Date changed from Mon 20th Oct 2014)
(Meeting Room – Administration Building)

Opening
The meeting opened at 7.05pm with a prayer by Allison Roberts President of the P&F.

Attendance
Allison Roberts (President Yr 9); Cathy Soden (Treasurer Yr 10) Susan Glassick (Secretary Yr 10); Kate Edmondson (Principal); Brigid Taylor (Assistant-Principal) Sheridan Horne (Yr 10); Elizabeth Davis (Yr 10); Lisa Campbell (Yr 8); Mario Pasciuto (Yr 9); Liz Cummins (Yr 9); David Power (Yr 7-2015); Helen Pavlidi (Yr 8); Christine Ferrier (Yr 8); Maria Schwirtlich (Yr 9)

Apologies
Kim Dobra (Class Representative Coordinator Y10);

Minutes
An error was noted in the AGM minutes of 2013 in the AGM elections. The Elected Fundraising Co-ordinator was Elizabeth Davies, not Elizabeth Cummings as written in the minutes. The President commended Elizabeth Davies and would like to ensure she is credited with her exceptional work during 2014

The minutes of the AGM 2013 were confirmed by Allison Roberts and seconded by Cathy Soden.

Matters arising
The arrival of the pedestrian crossing in Perouse Road was welcomed. The school has been requesting a crossing for over 20 years also acknowledged the tireless commitment of Janet Alexander, the President of The Spot Business Association promoting the placement of the crossing. Letters of thanks to be sent by the President on behalf of the P&F.

Correspondence
Letter from Marcellin Colledge advising John Hickey, a well known and highly experienced teacher, has been appointed as the Principal. This was believed to be a very positive appointment.

Presidents Report
Here we find ourselves already in the month of November in 2014. I’m not too sure why the year has raced by and exams, Christmas and holidays are already upon us.

During this year we have enjoyed the comfort of “getting it done” thanks to reliable people, new faces and a relaxed attitude. The 2013 Executive Team successfully shared the activities of the year and I trust no one felt overwhelmed or without support. I continued to
see smiles and never got any negative feedback so I think we can acknowledge a successful year. A quick summary of the events The P&F helped with are:

- **The Meet and Greet**: Our first ‘meeting’ of the year was run very well and parents both new and old enjoyed the evening. With the venue changed to Synan Hall a bit of nostalgia was an added touch.

- **Open Day**: A little more difficult to get helpers given that the day and timing often clashes with Parent helpers being at work. Thank you to the team that did attend; new parents to the school really appreciate seeing other parents at Open Day.

- **TAS show**: An amazing evening with very proud families and girls that were amazing in both what they made and in their courage to be on stage in front of an audience. The raffle put on by the P&F was well supported by those who attended. Thanks again to Liz and Kim who always seem to pull an amazing collection of prizes together for the occasion.

- **Founders’ Day**: At the students’ request the school broke with tradition of alternate years being at the school and Centennial Park and this year’s celebrations were once again held on the school grounds. From the Parent helpers perspective, the BBQ lunch was an outstanding success. My favourite phase “That was fun, I’m happy to help out next year”, made my heart swell.

- **Musical ‘Hairspray’**: This totally raised the roof! Thoroughly enjoyed by students and guests, the shows were a credit to the school. We had a ‘pop up’ shop for intermission with chocolate bars, chips and cans of drink, which was hugely successful. Not that anyone needed a sugar hit to dance to the remainder of this vibrant show!

- **Visual Art Exhibition**: The exhibition of fantastic works of Art totally compensated for the ordinary weather we were dealt this on this night. While we officially didn’t cover ‘costs’, the catering for the evening was very good on a limited budget. The goal for next year will be to have stronger support from the Year 12 Visual Art families.

- **2nd hand Uniform sales**: While this is a fantastic money spinner for the P&F it is also a community service and an environmental highlight. Donations have dropped off, as have helpers so there sadly will be a question mark over this ‘service’ continuing. This would be such an incredible shame as it is so easy to tick the boxes on this one.

I would like to acknowledge the fantastic efforts of Janet Alexander, Chairperson of the Spot Business Association & Randwick Chamber of Commerce. Thanks to her, a pedestrian crossing was finally installed where the girls (and so many members of the public) cross La Perouse Road at the bus stop. I have letters and emails dating back 5 years, and the school office has an even longer record.

As the treasurer’s report indicates – the balance of the P&F Account is positive and the money is ear marked to be used in a refurbishment of the Synan Hall Quad. Improvements will be a further enhancement of this as a lovely space for the girls.

Once again I would like to thank our wonderful executive team: Liz, Sue, Cathy, Kim and Michelle, in addition to Sheri, Elizabeth who are also always there to help. The extended group of familiar faces continues to grow and I thank everyone who has participated in the life of the school and their daughter’s education.
I am grateful for the support I have received in the role as President but also as a parent of the school. I know I will always have a bond with Brigidine that I can share with my two daughters.

Treasurer's Report

The Treasurer advised the committee that the financial reports are required to be based on a financial year and annual audits in March are planned. The current balance for the P&F account is $4174.14. The balance of account and expenditure are under the directive of the CEO Finance Department and along with the guidance of amount of funds that can be held in the P and F account, funds are transferred regularly to the school via the Principal for specific projects. The P & F plans to assist with the funding for the development of the Quad around Synan Hall.

Principal's Report

The Principal introduced the Assistant Principal, Brigid Taylor, to the P and F and commended her on the development and use of technology to assist the teachers with writing the student reports and information sharing. Students are now encouraged to check Sentral each morning for the morning notices and room changes on their timetables.

Discussions are underway regarding the refurbishment of Synan Hall, the Library and Tullow Plans. The build is planned to commence in 2016. The challenge to ensure access to the school services/activities while refurbishments are underway are also under discussion and solutions will be found to ensure activities and services are available during the build.

Architects who have won consecutive contracts at Monte St Angelo have been engaged and there is much excitement about the project. Funding for building has changed recently and there is no interest support available from the State Government. The build will depend on how much the school can afford to pay.

In addition to the above detailed build there are plans to fit solar panels to the roof of the Cullen building as a commitment to sustainability at Brigidine College. Also the Cullen building has required extensive repairs to the flooring for water damage from inadequate sealing.

There are 144 girls enrolled for year 7 2015.

It is anticipated that there will be a major changes regarding the division of the school hours in 2015. Parents and students will be advised of the proposed changes in the near future.

AGM ELECTIONS for Executive Positions

The meeting was handed over to the Principal to call for nominations for the Executive positions.

The constitution was discussed, highlighting that office bearers must change each 3 years. The benefits of participating in the P & F meetings were highlighted, role descriptions were
discussed and the current office bearers volunteered to provide support to the incoming office bearers as they learned the roles. Plans to canvas broadly across the school community for office bearers for 2016 are underway, in particular at the Parent Talk on Wednesday 12/11/14

The following people were elected to the following positions:

President – No Nominations - Vacant

Vice President – No Nominations - Vacant

Secretary – No Nominations - Vacant

Treasurer – David Power
(nominated by C. Soden; seconded by S. Glassick)

Fundraising Co-ordinator – Kim Dobra
(nominated by A. Roberts; seconded by S. Glassick)

Class Representatives Co-ordinator – Kim Dobra Elizabeth Cummings
(nominated by A. Roberts; seconded by S. Glassick)

Business without notice
There was no business without notice

Meeting closure
Meeting closed 8.50pm

Dates for next year’s events and meetings
Dates for 2016 events and meetings will be confirmed early 2015.